

BROWN COUNTY REGIONAL SEWER DISTRICT

Minutes of Board Meeting: March 14, 2023

Meeting Location: Helmsburg Fire Station.

Call to Order: President Mike Leggins called the meeting to order at approximately 6:00 p.m. Board members Mike Leggins, Clint Studabaker, Matt Hanlon and Richard Hall were present, along with Phil LeBlanc electronically. In addition, other interested persons were present.

Review of Prior Minutes: After brief discussion, a motion and second, the Minutes of the Board's meetings held on January 12, 2023 and February 14, 2023 were unanimously approved.

Treasurer's Report: Treasurer Phil LeBlanc gave the Treasurer's Report based upon the recent bank statements (previously distributed to Board members). An invoice from B-L-N Engineering (\$12,770.00) was presented, along with a reimbursement request for \$19.00 from Matt Hanlon for a domain name registration. After discussion, the Treasurer's Report, the B-L-N invoice (to be paid by County Auditor) and reimbursement request were approved after a motion, second and unanimous vote.

Current Matters:

- Matt Hanlon provided a general update regarding the website – visitors, contents and possible future improvements and upgrades.
- After discussion, it was agreed that the Board should advertise the existence of its website in local and community newspapers and also promote the website using social media.
- Clint Studabaker advised that the next joint meeting with the Helmsburg Regional Sewer District (HRSD) is scheduled for Tuesday, March 28, 2023 at the Brown County Community Foundation office. The primary discussion topics being the three (3) Preliminary Engineering Reports (PERs) and related documents to be submitted to funding agencies by March 31, 2023. (Note: Richard Hall advised interested members of the public present at the meeting that there are three (3) PERs.) A B-L-N representative advised that the PER for BCRSD will be timely prepared for the Board's review and final approval. It was generally agreed that drafts of the PERs should be circulated prior to the joint board meeting and that a working session among engineers, rate study

professionals and Board members should be held prior to the joint board meeting, too.

- Kathryn Schaefer of Reedy Financial Group advised that her firm will submit its rate studies to the Board and HRSD on or before the day of the joint board meeting. (Note: The sharing of PERs and rate studies was approved by the Board; however, HRSD's stance on sharing is unknown.)
- Richard Hall advised that the Board will consult with its attorney regarding the following: Board resolutions approving the PER, the asset management plan and authorized Board representative for handling the paperwork and particulars of the corridor project, Bylaws, directors & officers liability insurance coverages, a Municipal Advisor Agreement, preparation for public hearings and consultation with HRSD's legal counsel, as appropriate.
- Finally, Clint Studabaker advised that he has had many productive meetings with individuals interested in the corridor project including funding agencies, governmental officials and elected politicians (many of whom have expressed their preference for a regionalization project).

Adjournment: Upon a motion to adjourn made and seconded, President Mike Leggins adjourned the Board meeting at approximately 7:00 p.m.