

## BROWN COUNTY REGIONAL SEWER DISTRICT

### Minutes of Board Meeting: February 14, 2023

**Meeting Location:** Helmsburg Fire Station.

**Call to Order:** President Mike Leggins called the meeting to order at approximately 6:00 p.m. Board members Mike Leggins, Clint Studabaker and Richard Hall were present, along with other interested persons. Board members Phil LeBlanc and Matt Hanlon were absent.

**Review of Prior Minutes:** It was agreed that review and formal approval of the minutes for the January 2023 Board meeting should be postponed until the next monthly Board meeting.

**Treasurer's Report:** It was agreed that the Treasurer's Report for January 2023 be combined with the Treasurer's Report for February 2023 at the next monthly Board meeting.

**Financial Matters:** Clint Studabaker advised that the first invoice from B-L-N Engineering for \$10,140.00 (previously approved by the Board) has been submitted to the Brown County Auditor for payment. Three (3) new invoices were reviewed by the Board members present. One, a second invoice from B-L-N Engineering for \$40,628.82. Two, an invoice from Ladd Engineering for \$280.00 regarding the SAM renewal. Three, a first invoice from attorney Chris Janak for \$2,082.50 for legal services. After discussion, motion and second, the Board members present unanimously approved payment of the invoices; it being noted that the invoices for engineering services and legal services will be submitted to the Brown County Auditor for payment.

**Current Matters:**

- Clint Studabaker advised that the filing deadline for submission of the Board's PER is Friday, March 31, 2023 and that, to his knowledge, all interested parties are working diligently to meet the filing deadline.
- Clint Studabaker advised that the next joint meeting with the Helmsburg Regional Sewer District (HRSD) is scheduled for Tuesday, February 28, 2023. It was agreed that Board members will request a status report regarding HRSD's two (2) PERs (also subject to the March 31, 2023 filing deadline).

- Richard Hall advised that another subject to be discussed at the joint meeting involves the Helmsburg Board's request to expand its customer/development/service territory.
- In response to questions from and comments made by members of the public present, it was agreed that the Board will provide a schedule of events, action items and maps relating to the proposed State Road 45 corridor project as soon as reasonably practicable (via its website).

**Adjournment:** Upon a motion to adjourn made and seconded, President Mike Leggins adjourned the Board meeting at approximately 6:20 p.m.