

BROWN COUNTY REGIONAL SEWER DISTRICT

Minutes of Board Meeting: November 17, 2022

Meeting Location: 4-H Office – Fairgrounds.

Call to Order: President Mike Leggins called the meeting to order at approximately 6:05 p.m. All Board members, namely: Mike Leggins, Phil LeBlanc, Clint Studabaker, Matt Hanlon and Richard Hall were present, along with other interested persons.

Review of Prior Minutes: After brief discussion, a motion and second, the Minutes of the Board's meeting held on October 18, 2022 were unanimously approved.

Treasurer's Report: Treasurer Phil LeBlanc gave the Treasurer's Report based upon the October 2022 bank statement. Phil noted that two (2) checks for previously approved invoices for advertising expenses and Lochmueller are outstanding. In addition, after discussion, it was agreed that BCRSD will pay a recently submitted Lochmueller invoice for \$485.00 but not Lochmueller's final invoice for \$2,180.00 until all contracted-for services are provided. The Lochmueller invoice for \$485.00, along with the Treasurer's Report, were approved after a motion, second and unanimous vote. (Note: All ROI grant reimbursements for the Water Study and Strategic Plan have been received by BCRSD.)

Current Matters:

- Clint advised that he and Matt are working with Lochmueller to record video presentations for the Water Study and Strategic Plan.
- Matt Hanlon reminded the Board members that he is monitoring the BCRSD website and daily usage for future evaluation of the current website's functionality and capacity.
- During the meeting, President Mike Leggins and Secretary Richard Hall signed the engineering services contract with BLN. Richard agreed to deliver it to BLN.
- Clint Studabaker reported that Reedy Financial Group, Inc. ("RFG") was selected by Helmsburg RSD for its rate study. Accordingly, per prior discussions, RFG will be retained by BCRSD to prepare its rate study. Richard Hall agreed to handle the contract negotiations.
- Clint Studabaker reiterated the importance of BCRSD and Helmsburg RSD working together on the State Road 45 corridor project. As an example, Clint stated that the Board's respective engineering firms need to jointly consider the effect of pharmaceuticals on design flows, loadings and remediation, regardless of source of contamination.
- It was agreed that the Board's selection of outside legal counsel should be made by calendar year-end.

Adjournment: Upon a motion to adjourn made and seconded, President Mike Leggins adjourned the Board meeting at approximately 6:50 p.m.