

BROWN COUNTY REGIONAL SEWER DISTRICT

Minutes of Board Meeting: September 13, 2022

Meeting Location: Helmsburg Community Church pavilion.

Call to Order: Vice President Clint Studabaker called the meeting to order at approximately 6:05 p.m. Board members Phil LeBlanc, Clint Studabaker and Richard Hall were present, along with other interested persons. Board members Mike Leggins and Matt Hanlon were not present.

Review of Prior Minutes: After brief discussion and a minor edit, a motion and second, the Minutes of the Board's meeting held on August 9, 2022 were approved by unanimous affirmative vote of the Board members present. It was agreed that Secretary Richard Hall would make the edit and deliver an approved set of Minutes to Matt Hanlon to post on the BCRSD website.

Treasurer's Report: Treasurer Phil LeBlanc gave the Treasurer's Report which included his review of the August 2022 bank statement, the Revenue/Expense worksheet and current invoices. After discussion, the invoices, along with the Treasurer's Report, were approved after a motion, second and unanimous affirmative vote by the Board members present.

Current Matters:

- Matt Hanlon was absent and therefore, there was no update regarding the BCRSD website.
- Clint reminded the Board members present that Lochmueller has substantially completed its work regarding the BCRSD communications plan and webinar. Clint advised that the webinar is in limbo, in terms of scheduling and logistics.
- Based upon the Board's interviews and evaluations, Clint Studabaker advised that BLN was selected to provide engineering services and that representatives of BLN and the Board would negotiate the engineering services contract.
- Based upon the Board's evaluations, it was agreed that interviews with rate consultants Baker Tilly and Reedy would be scheduled. There was also some discussion regarding legal consultants; however, it was agreed that priority should be given to the engineering services agreement and the rate consultant interviews. It was also agreed that members of the Helmsburg Regional Sewer District Board should be invited to participate in the rate consultant interviews.
- Clint Studabaker advised that the Joint Development Agreement with Helmsburg RSD was signed by all parties. It was agreed that an executed copy should be posted on the BCRSD website.

Adjournment: Upon a motion to adjourn made and seconded, Vice President Clint Studabaker adjourned the Board meeting at approximately 7:05 p.m.