

BROWN COUNTY REGIONAL SEWER DISTRICT

Minutes of Board Meeting: October 18, 2022

Meeting Location: 4-H Office – Fairgrounds.

Call to Order: President Mike Leggins called the meeting to order at approximately 6:20 p.m. All Board members, namely: Mike Leggins, Phil LeBlanc, Clint Studabaker, Matt Hanlon and Richard Hall were present, along with other interested persons.

Review of Prior Minutes: After brief discussion, a motion and second, the Minutes of the Board's meeting held on September 13, 2022 were unanimously approved.

Treasurer's Report: Treasurer Phil LeBlanc gave the Treasurer's Report which included his review of the September 2022 bank statement, the Revenue/Expense worksheet and current invoices. In addition, after discussion, it was agreed that BCRSD will pay \$25.00 as a facility fee for use of the Helmsburg Community Church meeting space for the next joint meeting of BCRSD and the Helmsburg RSD. After discussion, the invoices and the facility fee, along with the Treasurer's Report, were approved after a motion, second and unanimous vote.

Current Matters:

- It was agreed that, going forward, the regular monthly meeting of the BCRSD board will be held in the 4-H office at the fairgrounds.
- Matt Hanlon advised that he is monitoring the BCRSD website and daily usage for future evaluation of the current website's functionality and capacity. Also, Matt stated that he is regularly posting the Board's minutes on the website.
- After discussion, it was agreed that Clint Studabaker should investigate the possibility of delivering the strategic plan via recorded presentation accessible to interested persons using a You-Tube link. It was agreed that logistical issues of an interactive webinar are quite daunting.
- Clint Studabaker and Richard Hall advised that they are negotiating the engineering services contract with BLN. It was agreed that Mike Leggins, as President of BCRSD, can and should sign the contract following amicable resolution of minor drafting issues.
- Clint Studabaker reported that interviews had been conducted with rate consultants Baker Tilly and Reed. Three members of the Board and two members of Helmsburg RSD participated (*i.e.*, quorum of each Board). After discussion, it was agreed that BCRSD should defer to Helmsburg RSD regarding selection of a rate consultant to be used by both boards.
- It was agreed that the Board's selection of outside legal counsel should be made by calendar year-end.

Adjournment: Upon a motion to adjourn made and seconded, President Mike Leggins adjourned the Board meeting at approximately 7:30 p.m.