

## **BROWN COUNTY REGIONAL SEWER DISTRICT**

### **Minutes of Board Meeting: June 14, 2022**

**Meeting Location:** Helmsburg Community Church pavilion.

**Call to Order:** President Mike Leggins called the meeting to order at approximately 6:15 p.m. Board members Mike Leggins, Phil LeBlanc, Clint Studabaker and Richard Hall participated, along with other interested persons. Board member Matt Hanlon was not present.

**Review of Prior Minutes:** After a motion and second, the Minutes of the Board's meetings held on April 26, 2022 and May 17, 2022, respectively, were approved.

#### **Treasurer's Report:**

- Treasurer Phil LeBlanc gave the Treasurer's Report which included his review of the May 2022 bank statement. Phil noted that the outstanding checks for professional services (Ladd and Lochmueller) were processed/paid. After discussion, invoices from the BC Democrat for legal notice(s) (\$113.28) and Lochmueller Group for professional services (\$774.00), along with the Treasurer's Report, approved after a motion, second and unanimous affirmative vote.

#### **Current Matters:**

- Clint Studabaker advised that the 60 – 90 minute webinar to disseminate pertinent information regarding the Strategic Wastewater Plan and other studies is scheduled for Monday, July 18, 2022. Several BC schools will serve as host sites for interested persons to physically attend the showing of the webinar. The webinar will (likely) be produced and broadcast from Lochmueller Group's Indianapolis office.
- Clint Studabaker advised that SOQ's were set to eleven (11) engineering firms, along with public notices in newspapers. Responses are due prior to the Board's next monthly meeting. Clint also advised that he is preparing RFP's for rate consulting services and legal. It was agreed that BCRSD will, upon request share all SOQ's and RFP's and responses with the Helmsburg Regional Sewer Board.
- Clint Studabaker confirmed the next joint meeting with Helmsburg Regional Sewer Board to be held on Tuesday, June 28, 2022, at 6:00 p.m. at the Helmsburg Community Church.

#### **Adjournment:**

- Upon a motion to adjourn made and seconded, President Mike Leggins adjourned the Board meeting at approximately 6:45 p.m.