

# **BROWN COUNTY REGIONAL SEWER DISTRICT**

## **Minutes of Board Meeting: July 12, 2022**

**Meeting Location:** Helmsburg Community Church pavilion.

**Call to Order:** Vice President Clint Studabaker called the meeting to order at approximately 6:45 p.m. Board members Phil LeBlanc, Clint Studabaker, Matt Hanlon and Richard Hall participated, along with other interested persons. Board member Mike Leggins was not present.

**Review of Prior Minutes:** After a motion and second, the Minutes of the Board's meeting held on June 14, 2022 were approved.

### **Treasurer's Report:**

- Treasurer Phil LeBlanc gave the Treasurer's Report which included his review of the June 2022 bank statement. Phil noted that the current invoices included Lochmueller (\$807.50), AIM Media (duplicate owed by Helmsburg Regional County District) and Local iQ (\$130.18). After discussion, the invoices, along with the Treasurer's Report, were approved after a motion, second and unanimous affirmative vote.
- Phil advised that he received a letter from the insurance underwriter renewing all existing coverages (with invoice to follow).
- Clint Studabaker advised that he paid some certified mail expenses regarding the SOQ's out of pocket (no reimbursement required).

### **Current Matters:**

- Richard Hall agreed to investigate the particulars of directors & officers liability insurance coverage for Board members.
- Matt Hanlon reported that he is regularly downloading documents, including Board minutes, onto the BCRSD website.
- Clint Studabaker advised that all of the ROI grant monies have been received and that he would prepare and deliver a closure letter to ROI regarding same.
- Clint Studabaker discussed some particulars regarding the BCRSD communications plan for the Strategic Wastewater Plan. He advised that, due to logistical and other matters, the webinar has been postponed indefinitely.
- Clint Studabaker advised that five (5) responses to the SOQ's were timely received and ready for the Board's review. He also advised that RFP's for rate consultants were nearly ready to be publicized. There was no discussion or action taken regarding legal consultants.
- Clint Studabaker discussed recent activities of the Lake Monroe Water Fund (Michelle Cohen-Executive Director); it being agreed that opportunities exist to share information and more fully engage with BCRSD (and vice versa) on shared initiatives.
- Clint Studabaker advised that he was scheduled to meet with IDEM representatives to provide updates regarding BCRSD's activities and seek guidance.

- Clint Studabaker confirmed the next joint meeting with the Helmsburg Regional Sewer District Board will be held on Tuesday, July 26, 2022, at 6:30 p.m. at the Helmsburg Community Church pavilion.

**Adjournment:** Upon a motion to adjourn made and seconded, Vice President Clint Studabaker adjourned the Board meeting.