

BROWN COUNTY REGIONAL SEWER DISTRICT

Minutes of Board Meeting: May 17, 2022

Meeting Location: Zoom Conference Call.

Call to Order: President Mike Leggins called the meeting to order at approximately 6:00 p.m. All Board members, namely: Mike Leggins, Phil LeBlanc, Clint Studabaker, Richard Hall and Matt Hanlon participated, along with other interested persons.

Review of Prior Minutes: Secretary Richard Hall advised that he inadvertently failed to circulate a draft of the Board minutes for its April 2022 meeting. It was agreed he would do so prior to the Board's June meeting for Board members' review and approval.

Treasurer's Report:

- Treasurer Phil LeBlanc gave the Treasurer's Report which included his review of the April 2022 bank statement and his ROI reconciliation. Phil noted that two (2) checks for professional services (Ladd and Lochmueller) were outstanding as of the bank statement end date. After discussion, a motion made and seconded, the Treasurer's Report was approved.

Current Matters:

- Clint Studabaker advised that the Strategic Wastewater Plan prepared by Lochmueller Group was ready for the Board's approval. Upon a motion made and seconded, the Strategic Wastewater Plan was approved. It was agreed that the said report will be posted on the Board's website.
- Clint Studabaker advised that the 60 – 90 minute webinar to disseminate pertinent information regarding the Strategic Wastewater Plan and other studies needed to be rescheduled for June or July. There was discussion regarding technology needs and capabilities; it being generally agreed public response and discourse is important.
- Clint Studabaker confirmed the next joint meeting with Helmsburg Regional Sewer Board to be held on Tuesday, May 24, 2022, at 6:00 p.m. at the Helmsburg Community Church.
- Clint Studabaker advised that he has started the preparation of RFP/RFQ's regarding engineering, legal and financial advisory and consulting services. Clint thanked Vicki Perry of RCAP for her assistance.

New Matter:

- Clint Studabaker advised that the new owners of Rawhide Ranch are working with their engineers to evaluate their wastewater needs for the several businesses to be operated on their property; it being understood that the wastewater needs of those businesses exceed the existing septic system. It was agreed that the Board will provide its support and guidance upon request.
- Matt Hanlon reported that he has made improvements to the BCRSD website; it being the Board's intent to provide the public with information regarding the activities of BCRSD.

Adjournment:

- Upon a motion to adjourn made and seconded, President Mike Leggins adjourned the Board meeting at approximately 7:40 p.m..