

BROWN COUNTY REGIONAL SEWER DISTRICT

Minutes of Board Meeting: April 26, 2022

Meeting Location: Zoom Conference Call.

Call to Order: Vice President Clint Studabaker called the meeting to order at approximately 6:10 p.m. Board members Phil LeBlanc, Clint Studabaker, Richard Hall and Matt Hanlon participated, along with other interested persons. Board member Mike Leggins did not participate.

Review of Prior Minutes: After a motion made and seconded, the Minutes of the Board's March 2022 meeting, prepared by Secretary Richard Hall, were approved.

Treasurer's Report:

- Treasurer Phil LeBlanc gave the Treasurer's Report which included his review of the March 2022 bank statement and monthly transactions. Phil LeBlanc noted two (2) outstanding Lochmueller invoices totalling \$10,272.87. Clint advised that the remaining grant monies are earmarked primarily for the Phase 6 public awareness campaign. After discussion, a motion made and seconded, the Lochmueller invoices and the Treasurer's Report were approved.
- Clint Studabaker advised that the Board's ARPA funds request was finally approved by the necessary county governmental units (details to be provided at a later meeting.)

Current Matters:

- Clint Studabaker advised that Lochmueller Group has nearly completed its Grant Project Report and that Board approval of same should be voted upon during an upcoming Board meeting.
- Clint Studabaker advised that he and Lochmueller Group are planning a 60 – 90 minute webinar to disseminate pertinent information from the Lochmueller/ROI Grant Project Report to the general public. There was discussion regarding technology needs and capabilities; it being generally agreed public response and discourse is important. Details to be developed include webinar rollout and mechanics, satellite locations, preparation of FAQ's, etc.
- Clint Studabaker advised that it was time to prepare and distribute RFP/RFQ's regarding engineering, legal and financial advisory and consulting services and he had started preparation of same.
- A joint meeting with the Helmsburg Regional Sewer Board was tentatively scheduled for Tuesday, May 24, 2022 (time and location to be determined).
- A possible Board retreat was discussed to facilitate in-depth discussions regarding the Board's use of its ARPA funds grant.
- Lastly, Clint Studabaker advised that Friends of Lake Monroe have scheduled an event to be held on Tuesday, June 9, 2022 at the Brown County Library. The event is open to the public and the primary topic will be the organization's watershed study activities.

Adjournment: Upon a motion to adjourn made and seconded, Vice President Clint Studabaker adjourned the Board meeting.