

BROWN COUNTY REGIONAL SEWER DISTRICT

Minutes of Board Meeting: February 15, 2022

Meeting Location: Zoom Conference Call.

Call to Order: President Mike Leggins called the meeting to order at approximately 6:00 p.m. All Board members were present, namely: Mike Leggins, Phil LeBlanc, Clint Studabaker and Richard Hall. (Note: The Brown County Council will appoint a fifth Board member in the near future.) Other known participants included Brian Webb, Gary Ladd, Vicki Perry, Alan Galloway of Triad Engineering, Chris Kaufman, Kevin Allen and Larry Haag, all with B-L-N, Malcolm Maclure with LLEC and Kyle Myers (late).

Election of Officers: Upon motion made and seconded, the officers for BCRSD for 2022 are as follows: President – Mike Leggins; Vice President – Clint Studabaker; Treasurer – Phil LeBlanc; and Secretary – Richard Hall.

Review of Prior Minutes: After a motion made and seconded, the Minutes of the Board's January 2022 meeting were approved.

Treasurer's Report:

- Phil LeBlanc gave the Treasurer's Report which included his review of the January 2022 bank statement and monthly transactions. Phil LeBlanc advised that the most current invoice from Lochmueller Group totaled \$3,965.66 (subject to ROI reimbursement). (Excluding that invoice, the aggregate payments to Lochmueller Group now total \$98,692.47.) After a motion made and seconded, the Lochmueller invoice and the Treasurer's Report were approved.
- Phil LeBlanc also advised that, on behalf of BCRSD, he is in process of preparing and filing all annual reports required by the State Board of Accounts.

Current Matters:

- Clint Studabaker advised that the Board's pending ARP proposal has not yet received a response from the Brown County Commissioners. Clint advised that he, on behalf of BCRSD, and Kyle Myers, on behalf of the Helmsburg Regional Sewer District, gave ARP-related presentations to the Brown County Commissioners during their January 2022 meeting. (Next Commissioner meeting scheduled: February 16, 2022).
- Clint Studabaker advised that Lochmueller Group has completed a draft of the portion of its report which discusses strategic planning (with an Executive Summary). It was agreed that all Board members will review the draft report and provide their comments to Clint Studabaker within a week.
- Clint Studabaker advised that he and Lochmueller Group are planning a webinar to disseminate pertinent information from the Lochmueller/ROI Grant Project Report.
- Vicki Perry reiterated her offer to facilitate Board training upon its request. Her training may include members of the Helmsburg Regional Sewer District Board (if interested).

- It was agreed that Clint Studabaker would invite members of the Helmsburg Regional Sewer District Board to participate with BCRSD members in any state-level meetings regarding project funding matters.
- Each of Clint Studabaker and Vicki Perry stated that he/she is tracking pending state and federal legislation regarding wastewater matters.

Adjournment: Upon a motion to adjourn made and seconded, Mike Leggins, President adjourned the meeting at approximately 6:35 p.m.